

Mainstreet Waynesboro Façade Program Application

(Updated 02/24/2020)

Eligible applicant should first review the contents of the Façade Improvement Program, dated August 2019. This program is designed to assist with funding a portion of the cost to repair and improve commercial properties on Main Street between Cumberland Valley (C.V.) Avenue and Clayton Avenue. Work must be exterior only, and may include repair, repainting, chemical cleaning, signage, awnings, windows, doors, brickwork and associated labor. Consider the potential for the project to be covered under the Pennsylvania Prevailing Wage Act

Eligible applicants should coordinate with a Mainstreet Waynesboro representative to discuss the project and the grant program. Using the Façade Program Guide, fill out the application form and submit it to Mainstreet Waynesboro, Inc, Attn: Façade Committee, 13 West Main Street, Waynesboro, PA 17268.

The application must be accompanied by **two** contractor estimates on letterhead, signed and dated by the contractor(s), for the work to be accomplished. The estimates must define the precise work to be accomplished; date work to begin and end; materials to be used; paint or brick colors, with samples if available, and a sketch of the anticipated work.

The application must be accompanied by a check to cover the processing fee payable to Mainstreet Waynesboro, Inc. This fee will be refunded if your project is not approved. The application (processing) fee is \$100 for projects with total cost at or above \$500; and \$50 for projects \$499.00 and below.

Upon review and approval of the application by the MSW Façade Review Committee, a contract will be prepared, signed and returned to the applicant for signature. The contract will identify the scope of work, maximum amount of grant, timelines for work completion, and any other project unique requirements. It will also outline the requirement for the applicant to maintain the building as a commercial entity for a minimum of three years.

No work may begin until the formal contract is signed by both parties. After completion, a representative of MSW will inspect the work. Upon receipt of a paid invoice, MSW will provide reimbursement, up to the approved grant amount.

Project Application

Please complete application form. Add additional sheets, as appropriate: contractor(s) detailed, dated, and signed estimate of work to be completed; drawings/sketches; color schemes; paint samples; architectural renderings; awning material and design sample; sign drawing and material description; etc.

Applicant and/or Property Owner Name:

Main Street Property Address (TownCenter zone between Clayton Avenue and Cumberland Valley Avenue):

Mailing Address (if different):

Telephone: _____ Fax: _____

Email: _____

Please describe in detail the scope of the project work to be completed. Continue on separate sheets, as needed:

MAINSTREET WAYNESBORO, INC.

13 WEST MAIN STREET, WAYNESBORO, PA 17268

PHONE: 717-762-0397 EMAIL: BILL@WAYNESBORO.ORG

Please attach two (2) contractor estimates for each type of work to be completed and fill in the following information:

	First Estimate	Second Estimate
Cost Estimate:	_____	_____
Contractor Name:	_____	_____
Project Start Date	_____	_____
Project End Date	_____	_____

Please check Yes or No to the following, and describe the rationale for any No's:

Is the project you are planning compatible with the original look of the building?

Y _____ N _____

Is the original visual character of the building retained by your project?

Y _____ N _____

Does your project discourage strictly modern renovations?

Y _____ N _____

Will you employ professional contractors, secure Borough permits and follow Borough codes?

Y _____ N _____

If cleaning the building façade is intended in whole or in part (brick, metal, wood), will you utilize **gentle** (chemical/power washing) cleaning methods, as opposed to sandblasting methods?

Y _____ N _____

Does this project meet the threshold of the Pennsylvania Prevailing Wage Act?

Y _____ N _____

If you have any questions concerning the application, please contact our office at 762-0397.
When complete, please return application, attachments, and application fee to:

Mainstreet Waynesboro, Inc
13 West Main St
Waynesboro, Pa 17268

Applicant Certification

I have reviewed the Mainstreet Façade Program Guide and verified that this project meets the eligibility requirements for a Façade Grant. I certify the information provided in this application is accurate, and I understand if this grant is approved, the building on which the work will be performed must remain a viable commercial property for a minimum of three years after completion of the project.

Business or Property Owner Name: _____

Business of Property Owner Signature: _____

Date: _____

Attach Additional Application Information Here